

BEYONDEE USE ONLY

Disk _____ Frame _____ CR RT _____

JUN05_LH

Photo Letterhead and Envelopes

Beyondee Corporation - 2730 Monterey Street, #107, Torrance, CA 90503
 Tel. (877) 333-9988 • FAX (310) 212-5990 • Web: www.beyondee.com
 E-Mail (For File Attachment): graphics@beyondee.com
 E-Mail (For Inquiry): info@beyondee.com (Bus. Hours 9:00 - 5:30(M-F) P.T.)

Step 1. Quantity, Price & Optional Services

Card Price:

Size	Letterhead 8.5" x 11"	#10 Envelope 9.5" x 4.125"	Letterhead & Envelope	Shipping UPS Ground
500 pcs	<input type="checkbox"/> \$231	<input type="checkbox"/> \$298	<input type="checkbox"/> \$519	Call
1000 pcs	<input type="checkbox"/> \$249	<input type="checkbox"/> \$322	<input type="checkbox"/> \$545	Call
2000 pcs	<input type="checkbox"/> \$423	<input type="checkbox"/> \$615	<input type="checkbox"/> \$999	Call



Scanning and File Checking

<input type="checkbox"/> Image on Beyondee File or No Photo	N/C	
<input type="checkbox"/> A print enclosed for scanning	\$10	*\$10 for each additional image or logo provided
<input type="checkbox"/> Logo (Website logos' resolution are too low to submit)	\$10	
<input type="checkbox"/> Photo Image Only provided by E-Mail or Disk	\$10	
<input type="checkbox"/> Complete Layout with Image by E-Mail or Disk (CD, Zip, Floppy)	\$10	\$.

Layout Finalization

<input type="checkbox"/> Via E-Mail <input type="checkbox"/> Via Fax Send proof or call the following number when proof is ready. <u>All New Orders or Re-orders with major changes</u> E-Mail _____ Fax(Call) _____		No Charge
<input type="checkbox"/> No need to see layout proof. (Reorder with no change or *minor change only) *Layout setup is the same as previous order/or sample card attached, just revised text.		No Charge

Optional Service & Charge

<input type="checkbox"/> *Removing the background of your image. This feature digitally masks out the background of your photograph and replaces the original background with a WHITE background. NOT A SEE-THROUGH background.	\$15	\$.
  Original After Background is removed		\$.
<input type="checkbox"/> In-House Photo Taking Charges (if applicable)		\$.
<input type="checkbox"/> Name Logo - Beyondee will make a logo out of your name or company name using graphic effects. For more info, Call or log on to www.beyondeecard.com/common/namestyle.html	\$25	\$.
<input type="checkbox"/> Other _____		\$.
Sub Total		\$.
CA residents add sales tax (8.25%)		\$.
Shipping & Handling (Please call for shipping)		\$.
TOTAL (Call 1-877-333-9988 if you have any questions)		\$.

Prices subject to change without notice.

Step 2. Payment Method(Order MUST come with full payment)

Please check one for payment method:

- Check or Money Order (make payable to **Beyondee Corporation**)
 We charge \$25 for each returned check. (No Canadian checks, please)
 VISA M/C AMEX Discover (All orders by fax or phone require c/c number)

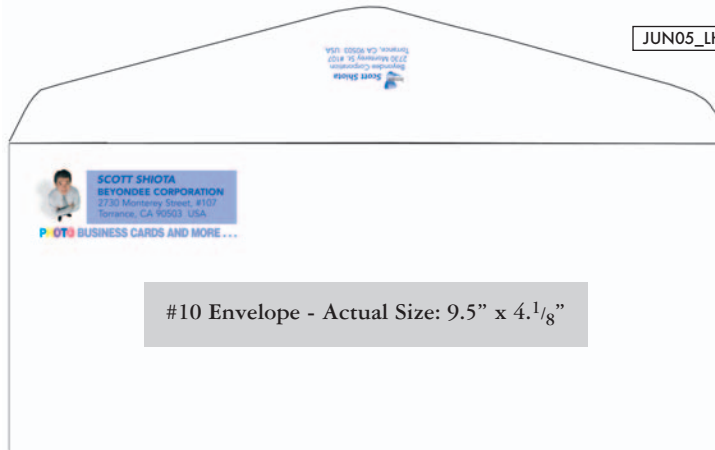
Acct# _____ Exp. Date _____

Signature _____ Card holder's Name _____

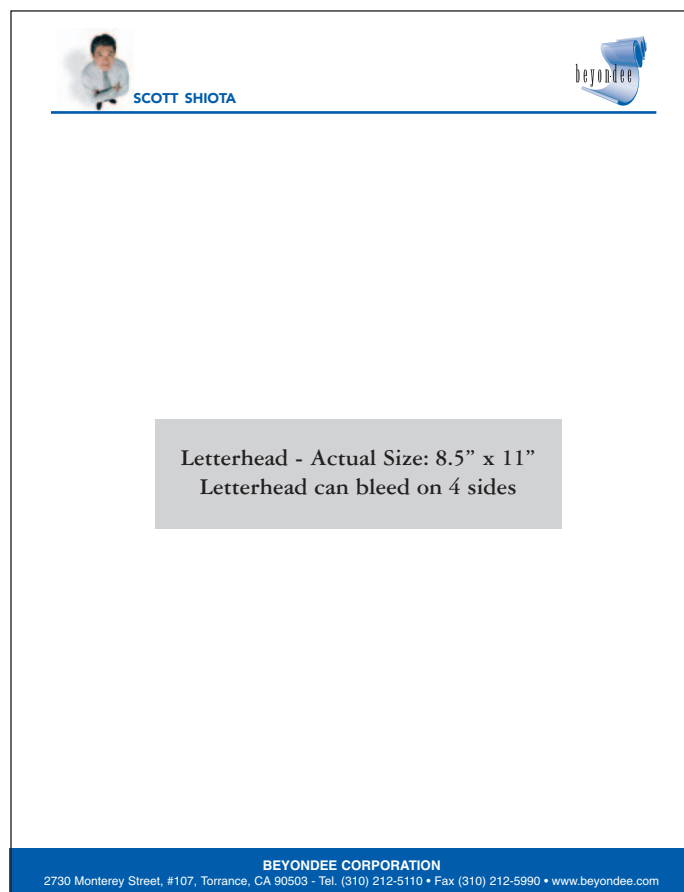
V-code (last 3-digits on credit card back signature area) _____

Your Credit Card Billing Address _____

City _____ ST _____ Zip _____



#10 Envelope - Actual Size: 9.5" x 4.1/8"



Letterhead - Actual Size: 8.5" x 11"
 Letterhead can bleed on 4 sides

BEYONDEE CORPORATION

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Step 3. Terms & Agreements (Please read and sign below)

- By submitting an order you are acknowledging that there are no copyrights preventing the unauthorized reproduction of your photo, film, logos or any artwork and you are giving Beyondee Corporation permission to reproduce. Beyondee uses four color offset process inks, and cannot guarantee an exact color match to a PMS color ink.
- We cannot accept additional information after the approval of the final layout. Cancellation of any order must be acknowledged by a customer representative of Beyondee Corporation. Please allow 5-10 working days for shipping from the date of design approval.
- No cancellation is available after outputting 4 color separated films. (No exception)**
- We are NOT responsible for any typographical errors upon receipt of your signed and authorized proof as long as we have made the design as guided.
- All customers should complete the order form each time they are placing an order, however if you are placing an order by phone or fax, the previously used terms and conditions will be honored.
- Please call us at 877-333-9988 during business hours. (P.T. 9:00am - 5:30pm M-F).
- If you are in the legal profession, please be aware of any local or state rules regarding the design of your cards.
- Beyondee Corporation will NOT be held responsible for any lack of knowledge of these regulations.**
- We cannot begin the production of your order unless it is accompanied by full payment.** This is a standard policy and practice with all manufactures of personalized merchandise. For your convenience we accept Checks, Master Card, VISA, American Express or Money Order. Checks will be deposited before we start production.
- We charge \$25 for each returned checks.**
- Beyondee Corporation is not responsible for any damages that may be caused by late deliveries or printing wrong information.** All delivery dates are approximate and can vary due to equipment break down, fire, or inability to obtain materials required. • In the case of complaint, claims must be made within ten days of receipt of goods. All relative work together with originals, samples, order etc...must be returned to us immediately.

Signature _____ Date _____

YOUR SIGNATURE IS REQUIRED FOR PROCESSING